

## 臺灣銀行受理服務項目及期限表 Services and Processing Times

Effective Date: 02/05/14

項次 Items	服務項目 Services	期限(天) Processing Time (Days) (註一) (Note 1)
1	一般存款開戶 New Accounts	隨到隨辦 Immediate
2	支票存款開戶 New Checking Accounts	5
3	存款餘額證明 Issuance of Deposit Balance Certificates	隨到隨辦 Immediate
4	變更印鑑 Changes to Seals and/or Signatures	隨到隨辦 Immediate
5	票據、存單摺及圖章掛失止付 Stopping of Payments by Checks and Certificates of Deposit; Cancellation of Lost Passbooks and Seals	隨到隨辦 Immediate
6	消費者貸款 Consumer Loans	10 (註二) (Note 2)
7	企業授信案件 Corporate Loans	14 (註三) (Note 3)
8	出口押匯案件(已簽妥額度) Export Negotiations (Lines Granted)	1
9	進口結匯案件(已簽妥額度) Import Negotiations (Lines Granted)	1
10	抵押權塗銷同意書 Cancellation of Collateral Agreements	3
11	國內匯款 Domestic Remittances	隨到隨辦 Immediate
12	國外匯款 International Remittances	隨到隨辦 Immediate
13	金融卡之申請 ATM Card Applications	隨到隨辦 Immediate
14	信用卡之申請 Credit Card Applications	7
15	金融卡、信用卡之掛失 Stopping of ATM Cards and/or Credit Cards	隨到隨辦 Immediate

備註：1.期限天數係指工作天數；且自客戶繳交文件齊備之日起算。  
2.無自用住宅首次購屋貸款需俟收到財稅中心查覆書後起算。  
3.超過營業單位授權額度之案件，應轉報總行，其期限酌予增加。

Notes: 1. Processing time refers to the number of working days starting from the day when all documents are received.  
2. Processing time for the loans of first-time home-buyers starts from the day when the Financial Data Center reply is received.  
3. Processing time may be extended if the loan amount exceeds authorized limits.