

Bank of Taiwan Singapore Branch
80 Raffles Place #28-20 UOB Plaza 2 Singapore 048624
PUBLIC INVITATION TO QUOTE

Date : 5 May 2025

CLOSING DATE : 9 May 2025 5:00 PM

Bank of Taiwan Singapore Branch invites you to submit your proposal and quotation of Degaussing and Destruction of Decommissioned IT Equipment service. The scope of tender is as stated in **Appendix A**.

Quotation documents must be sealed and submitted to:

Bank of Taiwan Singapore Branch

Invitation Number: BOTSG11407

Attention: Mr. Chris Tseng
80 Raffles Place
#28-20 UOB Plaza 2
Singapore 048624

CONDITIONS OF QUOTATION

1. Definitions
 - (a) The word "Company" means Bank of Taiwan Singapore Branch.
 - (b) The word "Vendor" means the party who submits this quotation.
 - (c) The word "Closing Date" means the closing date for submission of Quotation.
2. Non-compliance with any condition or an incomplete submission will render the quotation liable to rejection. 1 copy of quote to be submitted via email.
3. Please provide for each item/service the following (if applicable):
 - (a) Date of completion (needs to be completed by the end of year 2025)
 - (b) Name of service provider and country of Incorporation
 - (c) If alternative item/service (s) are offered, please give full detail
 - (d) Appropriate catalogues of the item/service
4. Quotations should include net unit price and the total price excluding GST in Singapore dollars for each of the items inclusive of delivery and all duties. **Grand Total Price should be included GST payable.**
5. The company does not bind itself to accept the lowest or any quotation.

Appendix A

No.	Description	Equipment Quantity (Estimated)
1	Onsite Degaussing / Destruction of IT equipment services: (1) Degaussing of each equipment's HDDs; (2) Drilling of each equipment's HDD/RAM/Optane Memory; and (3) Removal of storage media from parent unit.	64
2	Other onsite services: (1) Data capture of each equipment's manufacturer, asset serial no, model, asset tags, CPU, RAM, Hard Disk; and (2) Onsite photo to be taken of all HDD/RAM/Optane Memory deployment of server, and to demonstrate HDDs are no longer detectable post degaussing.	64
3	Offsite Shredding of all HDD/RAM/Optane Memory, recycling, secure transportation and logistics, manpower collection.	64

Note: The execution of this service shall be based on the schedule notified by the Company.

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