

# 臺灣銀行受理服務項目及期限表

## Services and Processing Times

Effective Date: 12/2025

| 項 次<br>Items | 服 務 項 目<br>Services  | 期 限(天)<br>Processing Time (Days)<br>(註一) (Note 1) |
|--------------|--|---|
| 1            | 一般存款開戶 New Accounts  | 隨到隨辦<br>Immediate                                 |
| 2            | 支票存款開戶 New Checking Accounts   | 5   |
| 3            | 存款餘額證明 Issuance of Deposit Balance Certificates  | 隨到隨辦<br>Immediate                                 |
| 4            | 變更印鑑 Changes to Seals and/or Signatures  | 隨到隨辦<br>Immediate                                 |
| 5            | 票據、存單摺及圖章掛失止付<br>Stopping of Payments by Checks and Certificates of Deposit;<br>Cancellation of Lost Passbooks and Seals | 隨到隨辦<br>Immediate                                 |
| 6            | 消費者貸款 Consumer Loans   | 10<br>(註二) (Note 2)                               |
| 7            | 企業授信案件 Corporate Loans   | 14<br>(註三) (Note 3)                               |
| 8            | 出口押匯案件(已簽妥額度)<br>Export Negotiations (Lines Granted)   | 1   |
| 9            | 進口開狀案件(已簽妥額度)<br>Import Letter of Credit Issuance Services (Lines Granted)   | 1   |
| 10           | 抵押權塗銷同意書 Cancellation of Collateral Agreements   | 3   |
| 11           | 國內匯款 Domestic Remittances  | 隨到隨辦<br>Immediate                                 |
| 12           | 國外匯款 International Remittances   | 隨到隨辦<br>Immediate                                 |
| 13           | 金融卡之申請 ATM Card Applications   | 隨到隨辦<br>Immediate                                 |
| 14           | 信用卡之申請 Credit Card Applications  | 7   |
| 15           | 金融卡、信用卡之掛失<br>Stopping of ATM Cards and/or Credit Cards  | 隨到隨辦<br>Immediate                                 |
| 16           | 安養信託(制式化) Elderly Care Trust (Non-customized)  | 20  |

備註:1.期限天數係指工作天數；且自客戶繳交文件齊備之日起算。

2.無自用住宅首次購屋貸款需俟收到財稅中心查覆書後起算。

3.超過營業單位授權額度之案件，應轉報總行，其期限酌予增加。

Notes:

1. Processing time refers to the number of working days starting from the day when all documents are received.
2. Processing time for the loans of first-time home-buyers starts from the day when the Financial Data Center reply is received.
3. Processing time may be extended if the loan amount exceeds authorized limits.